

**BOARD OF COUNTY COMMISSIONER'S  
MINUTES**

**May 16, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 16th day of May, 2011, in meeting room 200 of the Cleveland County Office Building by Vice-Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Chairman Rusty Sullivan was absent.

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Denise Ellison, Melinda Duke, Brenda Wakeman, Deborah VanWye, David Tinsley, Peggy Laizure, Tarren Manning and Jim Williams.

Rod Cleveland moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of May 9, 2011.

The vote was: George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Upon the request of Brenda Wakeman, George Skinner moved, seconded by Rod Cleveland, to award the bid per the bid summary, where the low bidder is not awarded there is an explanation for County Bid #HWY-1504 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2011 thru September 21, 2011.

The vote was: Rod Cleveland, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to table the Discussion, Consideration, and/or Action to approve the FY 2012 Contract Renewal between the Cleveland County Board of County Commissioners and Office of Juvenile Affairs for Regional Secure Detention Services. Contract will be from July 1, 2011 through June 30, 2012 for the amount of \$109.45 per day per bed for a total of 26 beds.

The vote was: George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to strike from the agenda the Discussion, Consideration, and/or Action on the Application for permit Utility Line/Pipe Line Installation on County Right-of-Way for the installation of a 8" poly disposal pipeline along the NE corner of Lot 1 Sec 1, T8N, R1E, on the West side of 192 Ave SE County Road Right of Way at the intersection with E. Lindsey Street: thence N and E across the 192nd Ave SE and E Lindsey Street intersection to the E side of the 192nd Ave SE County Road Right of Way; thence N approx. 1 mile paralleling 192nd Ave SE on the E side of the County Road Right-of Way to the intersection of 192nd Ave SE and Alameda Street; thence N and W across the Alameda Street and 192nd Avenue Intersection to the end point located in the County Road Right of Way on the W side of 192nd Ave SE, in the SE/4 of the SE/4, of the SE/4 of Section 26, T9N, R1E, Cleveland County. This agreement is with ORCA Productions Co., LLC and is Cleveland County District #2.

The vote was: Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to strike from the agenda the Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

The vote was: George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve payment to Pottawatomie County Public Safety Center for the housing of Inmates for the month of April, 2011, for the amount of \$15,328.00, Invoice #1678, Invoice Dated 4-30-2011.

The vote was: Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve a Maintenance Agreement between the Cleveland County Sheriff’s Office and The Percs Index, Inc. for Software and Technical Support. The term will be for one (1) year with the option to renew for one (1) consecutive year for the amount of \$500.00 per year.

The vote was: George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the payment of Final Statement for Basic Services according to original contract from Kaighn Associates Architects, Inc. for project invoice no. 50901.37 in the amount of \$12,004.36 for professional services for Cleveland County Office building. Payment does not include additional expenses or professional services incurred for project delay and/or changes caused by Nashert Const.

The vote was: Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Invoice to be paid from Lee Law Center, P.C. for professional legal services for the Cleveland County Justice Authority regarding purported taxpayer demand letter. Professional Services rendered March 28, 2011 through April 18, 2011 in the amount of \$2, 176.63.

The vote was: George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the April, 2011 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Shari Kinney, County Health Department

The vote was: Rod Cleveland, yes; George Skinner, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-1980 – SP2	11-0270 – SL2	11-3796 – T2A
11-2943 – B2A	11-3830 – T2A	
11-4036 – B2A	11-4029 – T2A	
	11-4520 – T2A	
	11-4897 – T2A	
11-3657 – MD1C		
11-4719 – FF2		

The vote was: George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #2 Warehouse:**

11-5313 – SA2	P & K Equipment, Inc.	\$ 750.00
11-5314 – SA2	C & P Auto Electric	\$ 500.00
11-5315 – SA2	Industrial Specialties	\$ 500.00
11-5317 – T2A	Standard Steel Company, Inc.	\$ 750.00
- b. **District #3 Warehouse:**

11-5249 – T2A	KSM Exchange, L.L.C.	\$2,500.00
11-5298 – T2A	P & K Equipment, Inc.	\$1,000.00
11-5303 – T2A	O’Reilly Automotive	\$1,000.00
11-5312 – T2A	Lexington Alternator & Starter	\$ 750.00
- c. **Purchasing Department:**

11-5243 – SP2	Oklahoma Office Systems	\$ 100.00
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- d. **Health Department:**

11-5299 – MD2	Alexandria Hart-Smith	\$ 400.00
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- e. **County Treasurer:**

11-5287 – C2	Sooner Copy Machines	\$2,300.00
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- f. **District #1 Warehouse:**

11-5264 – T2A	KSM Exchange, L.L.C.	\$4,000.00
11-5293 – T2A	UniFirst	\$3,000.00
- g. **Fair Board:**

11-5296 – FF2	Home Depot Credit Services	\$ 750.00
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h. **Sheriff’s Office:**

11-5301 – CFBRE2	T.D.’s Radio, Inc.	\$1,000.00
11-5302 – B2A	77 Collision Repair	\$1,000.00
11-5310 – B2A	Wal-Mart Community	\$ 750.00

The vote was: Rod Cleveland, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$	50,153.30
b. Highway Fund		23,363.43
c. Health Fund		18,507.07
d. Sheriff Service Fee Fund		125.28
e. Sheriff Revolving Fund		26,359.18
f. Assessor Revolving Fund		607.84
g. Fair Board Fund		534.54

The vote was: George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

There was no New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. George Skinner seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

(Clerk’s Note: the agenda was posted on 05-13-2011 at 8:44 a.m.)